

RHODES ACTIVITIES BOARD
CONSTITUTION

Edits made on 3/12/2016

ARTICLE I – NAME AND PURPOSE

SECTION 1.

- I. The official name of this organization shall be the Rhodes Activities Board (RAB).
- II. The Vision of the Rhodes Activities Board is to foster active participation in campus life, unify and integrate the student body, and produce events that lead to a well-rounded college experience.
- III. The Mission of the Rhodes Activities Board is to plan, produce, and showcase diverse events by effectively communicating between students, administrators, and organizations through meaningful collaboration with Campus Life.

SECTION 2. The Rhodes Activities Board exists to:

- I. Produce a wide variety of quality events on a regular basis, promote campus unity, encourage responsible social activity, and expose students to diverse cultural, intellectual, and social opportunities.
- II. Represent and respond to all student body input for programming as elected representatives of each freshman, sophomore, junior, and senior graduating class.
- III. Educate/ inform all students of activities to increase student ownership and participation in campus life through bi-semester meetings open to the campus.
- IV. Promote and support other campus organizations with their programming efforts when needed.

SECTION 3. The Rhodes Activities Board is a not-for-profit organization.

SECTION 4. The Rhodes Activities Board adheres to Rhodes College's "Policy on Discrimination and Harassment", and actively works to continue the colleges work in sustaining a positive campus climate for all students. These measures include working with any student and/or administrative entity that seeks to provide and uphold campus programs that attract all students.

ARTICLE II – MEMBERSHIP

SECTION 1. The Rhodes Activities Board shall consist of sixteen members:

- I. Three representatives from each of the sophomore, junior and senior graduating classes, elected during spring elections or appointed within 30 days of the announcement of the election results.
- II. Three representatives from the incoming freshman class, elected in the beginning of the fall semester.
- III. President appointed as called for in Article III, Section 1.
- IV. Vice President appointed as called for in Article III, Section 1.
- V. Concert Commissioner shall be appointed as called for in Article III, Section 1.
- VI. Cultural/Arts Programming Chair shall be appointed as called for in Article III, Section 1.
- VII. At the event of a representative vacancy, members of the Rhodes College student body in the respective grade may submit an application to be reviewed by the Board. A majority vote by active members will determine appointment. These vacancies will be filled at the beginning of each semester.

SECTION 2. Removal of Members

- I. General Members
 - a. Upon failure to complete the responsibilities of a member as outlined by the Rhodes Activities Board Bylaws, a member other than the President will be subject to a Member Review during which the removal of the member will be considered.
 - b. The President, Vice President, and RAB advisor will meet to discuss if a member's offenses should be subject to a Member Review or dismissed - depending on the circumstances of the offense(s) - before that member shall be placed under Member Review.
 - c. The Member Review meeting will be held with the member and the Executive Committee, in which an agreement contract will be written detailing the requirements the member must fulfill to remain on the Board.
 - d. Terminated members may appeal the Executive Committee's decision to the Board at the next closed Rhodes Activities Board meeting immediately following their dismissal. Reinstatement requires a two-thirds vote.
 - e. Intent to appeal the decision of removal should be submitted to the Executive Committee within three business days of the notification of their removal from the Board.
 - f. Removed members will not be eligible for reelection or reappointment to Rhodes Activities Board for at least twelve calendar months.
- II. Executive Board Members
 - a. Removal of the President
 - i. If the President is not effectively fulfilling his/ her designated responsibilities as according to the Rhodes Activities Board Bylaws, the Board may vote to remove the President.
 - ii. Three-fourths of the voting members in a closed session of the Board must vote to remove the President, and the decision of the Board is final.
 - iii. If the President is dismissed from the his or her position, a new President will be appointed from the existing members of the Board, pursuant to Article III, Section 1.

ARTICLE III – The Executive Board

SECTION 1. Appointment of the Exec Board

- I. The Executive Board includes the President, Vice President, Concert Commissioner, Cultural/Arts Chair.
- II. Three individuals are elected internally by the outgoing Rhodes Activities Board, President, Vice President, and Concert Commissioner.
 - a. Candidates for these positions should have at least one year of experience on the Rhodes Activities Board to be considered. In the event that no candidate fulfills this requirement, the condition shall be waived upon Board approval.
 - b. If more than one qualified member exists, each candidate must submit a written application to the outgoing President of the Rhodes Activities Board, which will then be made available to the Board. The Board will review the applications and have the option to interview candidates individually. A majority vote of all voting members shall determine the appointment.
 - c. The appointment process for President, Vice President, and Concert Commissioner must be complete before the RSG Spring General Elections. The appointment process for the Cultural/Arts Programming Chair

will occur during spring general elections, as it is open by application to campus as a whole.

- III. The Cultural/Arts Chair will be selected based on application open to the student body following general elections; Current RAB members may also apply.

ARTICLE IV – Appointed Positions

SECTION 1. Selection of Appointed Positions

- I. The Appointed Positions of the Rhodes Activities Board include the Publicity Chair and the Late Night Programming Chair.
 - a. Expectations of the recipients of these positions are outlined in the Rhodes Activities Board Bylaws.
- II. Appointed positions will be internally from the general members of the Rhodes Activities Board following the spring general elections.
 - a. Candidates for these positions should have at least one year of experience on the Rhodes Activities Board to be considered.
 - i. In the event that no candidate fulfills this requirement, the condition shall be waived upon Board approval.
- III. If more than one qualified member exists, each candidate must submit a written application to the current President of the Rhodes Activities Board, which will then be made available to the Board. The Board will review the applications and have the option to interview candidates individually.
 - a. A majority vote of all voting members shall determine the appointment.
- IV. Unlike members of the Executive Board, holders of an Appointed Position retain their right to vote as a regular member and their seat as a class representative. They are subject to reelection, as they are general members.
- V. The appointment process for Appointed Positions must be completed on or before the Fall general election.

ARTICLE V – Committees

SECTION 1. Committee Organization of Members

- I. Committees will each consist of individuals interested in enacting a particular event as approved by the Board.
 - a. Ideally, each grade will be represented in each committee.
- II. When applicable, members will apply to a committee by submitting an application to the President before the end of the school year. Committee placement will be determined by the Executive Board once all applications are received.
- III. Committees will vary by event. One Lead Event Coordinator will use their discretion to select and limit the number of members to work on the event and will work in conjunction with the chair of the section (Cultural/Arts, Late Night, etc.) in which their event falls.
- IV. General members and a Lead Event Coordinator make up each committee, and these individuals must fulfill expectations as outlined in the Rhodes Activities Board Bylaws.

ARTICLE VI – MEETINGS

SECTION 1. Closed Meetings

- I. These shall occur every week - beginning upon the first Monday following upperclassman move-in – with the exception of occasions upon which the regular meeting times fall on official observed holidays. The President may also call meetings at their discretion on an emergency basis.

- II. Two-thirds of voting Board members must be present for quorum.
- III. The Vice President shall record the minutes and will distribute those minutes to all members prior to the next scheduled closed meeting.
- IV. Each member, including the holders of Appointed Positions, shall have a vote in all decisions made by the Rhodes Activities Board. The Vice President, Concert Commissioner, Cultural/Arts Chair, and President shall not have a vote.
 - a. The RAB President serves as tiebreaker if AND ONLY IF a decision is split evenly between the entire board.
- V. Matters that require contracts (including, but not limited to, Rites of Spring) will be discussed only during closed meetings for the safety of the College due to issues of legality.

SECTION 2. Open Meetings

- I. These shall occur on a semesterly basis.
- II. The Vice President shall record the minutes and will make those minutes available online prior to the next scheduled meeting.
- III. Attendance of open meetings is to be made accessible to the entire student body.

ARTICLE VII – BUDGET

SECTION 1. The Allocation Process

- I. During the Fall and Spring Retreats, the Lead Event Coordinator and relevant Board members shall create a budget for each projected event that the Board elects to host.
- II. Funding for each event will be determined by the Lead Event Coordinator, Committee Board Members, and the Executive Board.

SECTION 2. Discretionary Funds

- I. Three percent (3%) of the total shall be earmarked at the beginning of the school year as a Discretionary Fund -- to be used in case of fiscal emergencies.

SECTION 3. Notification

- I. The Vice President shall submit in writing a copy of the breakdown of the budget to the Rhodes Activities Board within one week following the Fall and Spring Retreats.
- II. A copy will also be submitted to the RSG Allocations Commissioner and will be presented at the first open meeting of the Rhodes Activities Board of the school year to ensure full transparency over the funds.

SECTION 4. Budget Review

- I. Shifts between money placed into accounts will require the approval of the Rhodes Activities Board Vice President.
- II. Should an appeal to transfer money appear, a request with full reasoning must be submitted for the consideration of the President and Vice President.

SECTION 5. Fiscal Accountability of Lead Event Facilitators

- I. To ensure the Rhodes Activities Board Vice President is kept up to date with spending on specific events or expenditures, Lead Event Facilitators must submit a spreadsheet breakdown of expenses for every event or purchase within their prospective timeline.
- II. The Vice President will compile bi-annual spreadsheets received to form bi-annual Expenditure Reports to be presented at both open and closed meetings.

ARTICLE VIII – AMENDMENTS

SECTION 1. Proposed amendments to the Rhodes Activities Board Constitution should be submitted to the President at least three days prior to the next scheduled closed meeting for a review by the Board.

SECTION 2. A majority vote of the quorum is required to pass the proposal.

SECTION 3. The Constitution of the Rhodes Activities Board shall be amended by a majority vote of the Student Body. Amendments, when appropriate, shall become effective immediately upon approval.

ARTICLE IV – IMPLEMENTATION

SECTION 1. The Rhodes Activities Board Constitution shall have full force and effect following passage by a majority vote of the Student Body.