

# FULFILL

## FOURTH YEAR

1. TAILOR YOUR RESUME AND LINKEDIN PROFILE TO CAREER/GRAD SCHOOL YOU ARE PURSUING
2. PARTICIPATE IN INTERVIEW TRAINING AND SCHEDULE A MOCK INTERVIEW
3. APPLY TO GRADUATE AND PROFESSIONAL PROGRAMS IN EARLY FALL FOR SCHOLARSHIPS
4. ATTEND THE DINNER ETIQUETTE PROGRAM
5. CONTACT FACULTY AND EMPLOYERS IN ORDER TO OBTAIN LETTERS OF RECOMMENDATION
6. BROWSE CAREERLYNX FOR EMPLOYMENT OPPORTUNITIES AND ATTEND CAREER EXPO TAKE ADVANTAGE OF THE ON-CAMPUS RECRUITING PROGRAM

## GAP YEAR

1. OBTAIN A PAID INTERNSHIP OR RESEARCH EXPERIENCE
2. BECOME INVOLVED IN AN IN-DEPTH SERVICE COMMITMENT
3. COMPLETE SUPPLEMENTARY APPLICATION MATERIALS

**RHODES COLLEGE**  
2000 NORTH PARKWAY  
MEMPHIS, TN 38112



## CONTACT US (CAREER SERVICES)

PHONE: 901-843-3800

EMAIL: CAREERS@RHODES.EDU

LOCATION: LOWER LEVEL, BURROW HALL

HOURS: 8:30 - 5:00 M-F

WEBSITE:

[HTTPS://WWW.RHODES.EDU/CONTENT/HOME-CAREER-SERVICES](https://www.rhodes.edu/content/home-career-services)

## CAREER SERVICES STAFF

BRITTNEY JACKSON (ASSISTANT DIRECTOR)  
(FIRST AND SECOND YEAR)  
JACKSONB@RHODES.EDU

SANDI GEORGE TRACY (DIRECTOR)  
(INTERNSHIPS)  
TRACY@RHODES.EDU

## SOCIAL MEDIA



@RHODESCAREERS

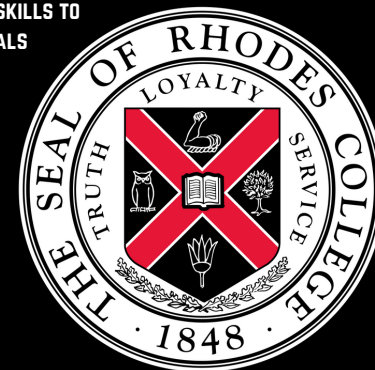


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OUR FOUR YEAR PLAN INTEGRATES  
ACADEMIC EXPERIENCES WITH PROGRAMS THAT  
DEVELOP THE NECESSARY SKILLS TO  
ACHIEVE CAREER GOALS



# RHODES COLLEGE FOUR YEAR CAREER PLAN



# INVESTIGATE

## FIRST YEAR

1. MAKE AN APPOINTMENT WITH CAREER SERVICES TO FAMILIARIZE YOURSELF WITH POTENTIAL PROGRAMS AND SERVICES DESIGNED FOR FIRST YEARS
2. CHECK OUT POSSIBLE CAREER PATHS FOR DIFFERENT MAJORS AND GET INVOLVED IN EXTRACURRICULAR AND COMMUNITY ACTIVITIES THAT INTEREST YOU
3. FORM A STRONG PROFESSIONAL RELATIONSHIP WITH YOUR PROFESSORS AND ACADEMIC ADVISORS WHO MAY EVENTUALLY SERVE AS FUTURE REFERENCES
4. ATTEND PROFESSIONAL WORKSHOPS ON RESUME BUILDING, NETWORKING, AND INTERVIEWING, AND CAREER COUNSELING
5. UTILIZE GOOD STUDY HABITS AND MAINTAIN OR IMPROVE ON GRADES
6. LOCATE A SUMMER JOB, INTERNSHIP, OR VOLUNTEER OPPORTUNITY
7. CREATE A PROFESSIONAL WARDROBE
8. CREATE A PROFESSIONAL SOCIAL MEDIA PRESENCE, PARTICULARLY ON LINKEDIN

# EXPLORE

## SECOND YEAR

1. ATTEND THE SOPHOMORE CAREER SERIES (SCS), A CAREER PLANNING PROGRAM DURING THE FALL SEMESTER
2. CONTINUE TO MAINTAIN AND IMPROVE YOUR GRADES
3. IF YOU ARE UNDECIDED ON A MAJOR, MAKE AN APPOINTMENT WITH A CAREER COUNSELOR TO DISCUSS YOUR MAJOR OPTIONS
4. STRENGTHEN YOUR RESUME BY STAYING INVOLVED AND KEEPING IT UPDATED
5. CONTINUE UPDATING A PROFESSIONAL SOCIAL MEDIA PRESENCE
6. REGISTER WITH CAREERLYNX AND PLAN FOR A SUMMER JOB OR INTERNSHIP

# ENGAGE

## THIRD YEAR

1. PURSUE LEADERSHIP ROLES AND VOLUNTEERING AND SHADOWING ON CAMPUS AND IN THE COMMUNITY
2. APPLY FOR ACADEMIC INTERNSHIPS
3. CONTINUE UPDATING YOU RESUME AND LINKEDIN PROFILES
4. DEVELOP A LIST OF POTENTIAL GRADUATE PROGRAMS THAT INTEREST YOU AND ATTEND THE GRAD SCHOOL EXPO
5. DEVELOP A LIST OF POTENTIAL EMPLOYER CONTACTS



## SUMMER FOLLOWING THIRD YEAR

1. TAKE POST GRADUATE ENTRANCE EXAMS, IF NECESSARY
2. GATHER ALL APPROPRIATE MATERIALS FOR POSSIBLE GRADUATE PROGRAMS

