

SUMMER WRITING INSTITUTE AT RHODES COLLEGE

Airport Transportation Information & Itinerary Form

AIR TRAVEL TO MEMPHIS

Memphis International Airport serves most major U.S. and smaller regional cities with non-stop service via Delta Airlines. If you are traveling to Memphis by air, please purchase TRAVEL INSURANCE to protect your ticket investment in the event of an emergency. In the summer months, the Midsouth **can experience severe weather** that may affect air travel.

AIRPORT SHUTTLE SERVICE

The Institute's shuttle service will transport students between Memphis Airport and Rhodes College (15-20 minute drive) for limited hours on the opening and closing days of the program. There will be three pickups at the airport on opening day between 2 p.m. and 4:30 p.m. and two pickups at Rhodes College on the closing day between 11 a.m. and 12 p.m. You will be assigned your pickup time no less than a week before the program begins. If your arrival and departure times fall outside the time allowed for our shuttle service or if you miss your assigned pickup, you will need to make alternative arrangements. In some cases, you may be able to wait for the next pickup time, but we cannot guarantee this.

AT THE AIRPORT

All airport shuttle services depart from the 3rd lane outside baggage claim. SFAX shuttle service will have a car and sign for Rhodes College in the 3rd lane. If you do not see the SFAX/Rhodes shuttle or if your plane is late, you may call the shuttle service toll-free, 24-hour emergency assistance line at 888-SFAX-YES. Please keep in mind that the shuttle can accommodate up to 2 pieces of small-sized or 1 piece of large baggage per person and plan accordingly.

ALTERNATIVE RIDES

If the shuttle service times listed above do not accommodate your arrival or departure time, you should arrange for your own transportation to and/or from Rhodes. You may call [SFAX](tel:901-684-1714) at 901-684-1714 or 888-732-9937 or you may take a taxi via the taxi stand at the airport (~ \$25 plus tip).

Students wishing to use the shuttle service must fill out and fax or [e-mail](mailto:) this Airport Itinerary Form **no later than JUNE 1**.

AIRPORT ITINERARY FORM

Student name _____

Cell phone number, if you'll be carrying one: _____

ARRIVAL: To use our shuttle service, your flight into Memphis Airport should arrive between 1 and 3:45 PM (Shuttle will run 2 – 4:30 PM).

June 12, 2016 Airline: Flight #: Arrival time: _____

DEPARTURE: To use our shuttle service, your flight out of Memphis Airport should depart no earlier than 12:30 PM (Shuttle will run 11 AM – 12 PM).

June 24, 2016 Airline: Flight #: Departure time: _____