

ACADEMIC INTERNSHIP PROCESS

Student attends
Internship
Information
Session hosted by
Career Services

Student reviews
the list of
internships and
ranks his/her top
5 choices

Student obtains
the signature of
his/her
department's
faculty
supervisor

Student turns in
completed
application to
Career Services
with a 1 page
resume

Student is
matched with a
site and goes
through an
interview
process

Student is offered
the position and
registers for
his/her
department's 460
class