



Rhodes College

Student Account Direct Deposit Refund Request

Please complete the following information to request a refund to be disbursed via direct deposit. You may fax to (901) 843-3435; mail to Rhodes Express, 2000 North Parkway, Memphis, TN 38112; or hand deliver to Rhodes Express. You will receive an email notification when funds are disbursed and deposits should be available within 5 to 7 business days after your request is submitted to Rhodes Express. Any questions regarding direct deposit transactions should be directed to the Accounting Office at (901) 843-3765.

Student Name: _____
 Rhodes ID# (R#): _____
 Refund Amount: _____

- I, the student, already participate in direct deposit for payroll, or have received a refund by direct deposit in the past, and would like my refund to be credited to the same account.
- Please send the refund to the student's bank account:

Bank Name: _____
 ABA/Routing Number: _____
 Account Number: _____
 Please indicate checking or savings: _____

- Please send the refund to the bank account of a parent, guardian, or other account holder:

Account Holder's Name: _____
 Account Holder's Address: _____
 Bank Name: _____
 ABA/Routing Number: _____
 Account Number: _____
 Please indicate checking or savings: _____

E-mail address: _____
 (for deposit notification)



By submitting this direct deposit request, I authorize Rhodes College to automatically deposit payments to the account at the financial institution as indicated above. I also authorize reversal transactions in the unlikely event of an overpayment or erroneous deposit made by Rhodes College. I understand that it is my responsibility to provide accurate and complete bank account information and have verified that the above is correct.

 Signature

 Date

<p>RHODES EXPRESS</p> <p>Processed by: _____</p> <p>Date: _____</p>	<p>ACCOUNTING OFFICE</p> <p>S# & Bank Code: _____</p> <p>Effective Date: _____</p>
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