

Data Analyst

(Jeff Norris, supervisor)

Specific student associate responsibilities:

1. Create, amend, and maintain reports for various functional areas
 2. Fulfill ad hoc reporting requests for data from faculty and administration
 3. Design and deliver specs to IT for new views that are needed in DATAMART
 4. Acquire knowledge of current business process in other functional areas in order to help these departments translate existing queries and reports from the BANMART reporting views to the new DATAMART reporting views
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- This position will act in support to one of the Business Systems Analyst to more quickly resolve more complex and time intensive issues.
 - Improving the response rate with which Data Services can accurately deliver requested reports.
 - This position would work closely with the Imaging Coordinator RSA to begin creating reporting views for Xtender.

Requirements for the student associate:

1. Knowledge of, or demonstrated ability and willingness to learn, Structured Query Language (SQL)
2. Knowledge of a database like Microsoft Access or reporting software is desired but not required
3. Good understanding of the concepts inherent in project management
4. I would like to find a student that is interested in majoring in Computer Science or Business as this would be a great opportunity to prepare them for their future outside the classroom