

ESL REFERRAL FORM

Student: _____ Date: _____

Professor: _____ Dept & Course: _____

Please fill out the following according to which areas you feel need particular attention for this student's paper. You may simply check areas of concern or provide a more detailed description. Please send this form along with the student to the Writing Center tutor or send it directly to Prof. Rebecca Finlayson in the English Department. The ESL tutor will add additional comments after her session with the student and return this form to you via campus mail.

_____ Thesis development

_____ Organization

_____ Paragraph development

_____ Grammar and punctuation (check all that apply)

___ verb form or tense

___ subject-verb agreement

___ count and non-count nouns

___ articles

___ pronouns or pronoun agreement

___ comparatives or superlatives

___ negatives

___ end marks

___ commas

___ other punctuation

___ other (please note)

_____ Sentence structure

_____ Treatment of source material (quotations, paraphrase, summary)

_____ Documentation

_____ Other (Please specify.)

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For the tutor

Tutor: _____ Time & date of session: _____

What year is this student? F-y Sph Jr Sr

Does this student have a draft? **Yes No**

Does this student have a graded final paper? **Yes No**

Are future visits planned? **Yes No**